

How to reach our positions

To reach our positions, please follow this guideline to join our team as the county positions look very similar.

We do have paid internship positions. If interested, please reach out to Gustavo Siliezar-Yanez.

Gsiliezar-Yanez@lancaster.co.lancaster, 717-299-8034

Please ensure that you have these minimal requirements before starting.

Minimal Requirements:

1. A bachelor's degree which includes or is supplemented by successful completion of 12 college credits in sociology, social welfare, psychology, gerontology, criminal justice, or other related social sciences; OR
2. Any equivalent combination of experience and training which includes 12 college credits in sociology, social welfare, psychology, gerontology, criminal justice, or other related social sciences.

Please follow steps 1 through 6 below.

Step 1. Go to this website.

<https://www.co.lancaster.pa.us/1144/Employment-Opportunities>

Click the button to review jobs & apply.

Example only



CLICK HERE TO
REVIEW JOBS & APPLY

Step 2. Answer the question about being an employee.

Are you a current Employee at the County of Lancaster?

<p>YES</p> <p>You'll be redirected to the employee site. Login through PeopleSoft Self Service to apply.</p>	<p>No</p> <p>You'll be redirected to the Public PeopleSoft Application System to complete your application.</p>
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Step 3. View all jobs and look at the positions of Caseworker.

Step 4. Look for the job with this similar description. You may have to scroll down to get to it.

Caseworker Trainee
Job ID 3132
Location 150 North Queen Street
Department Behavioral Health and Developm
Posted Date 06/25/2022
Close Date 07/10/2022

*Job ID is always different. The most important piece is title, location and department.

Step 5. Read the job description to make sure it matches and confirm the position. The highlighted parts are the essential words to look for.

Position Summary

JOB SUMMARY

This is entry level professional social service work in our County Behavioral Health/Developmental Services Agency. Employees who successfully complete a six-month probation in this classification are promoted to the Caseworker classification. The caseworker trainee position is assigned to a Support Coordination Unit and the employee is commonly referred to as a support coordinator.

Employees in this position participate in formal and informal BHDS agency training programs which provide knowledge of the methods, procedures, rules and regulations necessary to perform social service and case management supportive services to individuals with Intellectual Disabilities and/or Autism and their families to assist them in attaining a more inclusive social, economic, emotional, and physical life while maintaining health and safety.

ESSENTIAL JOB FUNCTIONS

The support coordinator trainee participates in a formal and informal training program which provides the basic knowledge of the agency purpose, rules and regulations governing the operation of the agency, client population characteristics, and services provided. The training is provided within the framework of the 3 functions of support coordination: locating, coordinating and monitoring.

Step 6. Apply and we will set up an interview if the application is filled out correctly.

* You must complete all sections of the application in the manner requested. Failure to do so may cause HR to reject the application and thus, BHDS will not know of your interest. As the application is in an automated system, please review your application to ensure it is complete and correct.